

his/her academic units, service hours and retreat requirements at the start of each fall. All seniors must have 210 units completed prior to the start of the second semester of Senior year.

Valedictorian and Salutatorian

The Valedictorian and Salutatorian will be the top two students in the graduating class based on cumulative seventh semester grades. The student with the highest grade point average will be named the Valedictorian while the student with the second highest grade point average will be the Salutatorian. To be eligible, a student must be enrolled in Saint Lawrence Academy for a minimum of three academic years. Any student who has violated the Principle of Academic Ethics or has incurred a serious offense of the Disciplinary Code of Saint Lawrence Academy as defined in the Student-Parent Handbook may be deemed ineligible to be Valedictorian or Salutatorian.

Course Requests and Schedules

A student will ordinarily be assigned to the courses which the student requests for an academic year, provided that all prerequisites for these courses are met and there is enough student interest to make the course available. It is important that a student select these courses carefully, giving consideration to future study plans, career goals and life goals. Ordinarily, a class schedule request can not be changed after it has been submitted. Teacher change requests will not be honored. **No schedule changes will be made after five days of the academic semester.**

Admission to Class

A student must have completed all the steps of the registration process, have submitted all required forms to the office, be up-to-date on service hours and have made payment on any outstanding financial obligations to the school before being admitted to class. Additionally, students who have not filed forms required by law with the school will not be admitted to class.

Attendance

Saint Lawrence Academy considers regular attendance of classes an important obligation of each student. **Saint Lawrence Academy does not concede to parents the right to alter the school calendar for their own convenience.** Attendance regulations are outlined in the attendance section of the Student-Parent Handbook. Saint Lawrence Academy reserves the right to deny academic credit in any course to any student who has **ten or more** absences in a particular course per semester or a combination of 15 tardies and absences of a particular course per semester.

Schedule Changes and/or Dropping a Course

Requests to change a class must be made within the first five days of each semester. In the case of year courses, a student may drop at semester if the grade is a D or below and the course is not needed for graduation. In adjusting a schedule, keep in mind that all